

**ROCKY VIEW COUNTY  
BYLAW C- 7038-2011**

**File #713**

A Bylaw of Rocky View County to amend Bylaw C-6865-2009 being the Bylaw for the Bears paw Glendale Recreation District.

Now therefore the Council of Rocky View County pursuant to the authority vested in it by the Recreation Development Act, Revised Statutes of Alberta 1980 and amendments thereto, enacts as follows:

1. That the Bears paw Glendale Recreation District shall be established composed of the following lands within the jurisdiction of Rocky View County.

**Township 25, Range 2, West of the Fifth Meridian**

Sections 18 and 19  
Sections 29-32 inclusive

**Township 25, Range 3, West of the Fifth Meridian**

Sections 20-28 inclusive, Portion North of the Bow River  
Sections 33-36 inclusive

**Township 26, Range 2, West of the Fifth Meridian**

Sections 4-9 inclusive  
N1/2 Section 10  
Sections 15-18 inclusive

**Township 26, Range 3, West of the Fifth Meridian**

Sections 1-4 inclusive  
Sections 9-16 inclusive  
Sections 21-28 inclusive

**2. Membership**

Members to the Board of the Bears paw Glendale Recreation District will consist of Nine (9) members, appointed by resolution of the Council of Rocky View County at the Organizational Meeting of Council held annually in October, on the following basis:

One (1) member from Rocky View County Council

Four (4) members at large that reside in the Bears paw Glendale Recreation District

Two (2) members from the Bears paw Glendale Community Association.

One (1) member from the Bears paw Glendale Community Association Board of Directors, or their designate, and

One (1) Rocky View School Board Trustee

The purpose of the Board of the Bears paw Glendale Recreation District, hereinafter called the "Board", is to foster and promote the development of organizations, facilities and programs to meet the present and future recreational, cultural and social activity needs of the Bears paw Glendale area residents within the context of a mixed residential and agricultural community.

**3. Signing Authority**

Rocky View County shall be the signing authority with respect to the financial management of the Board, or until the Board incorporates under the Societies Act.

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**4. Terms of Reference**

- a. Any regular member of the Board who is absent from three (3) consecutive meetings, unless such absence is caused by illness, or he/she is authorized by Resolution of the Board entered upon it's Minutes, shall forfeit his or her office. Another regular member may be named by Rocky View County Council for the remainder of his or her term of office.
- b. By mutual consent of the Board and participating Council, may, with reason, request the resignation of any member of the Recreation Board at any time prior to the expiry date of the member's term of office.
- c. All terms are for three (3) years. After each three (3) year term, members must re-apply for the position.
- d. All members appointed as members of the Board shall be residents of the area as defined in section 1.0, Name and Boundaries of the Board.
- e. Any member of the Board may resign at any time by sending a written notice to the Chair of the Board and the Chair shall ensure that a copy of this notice is filed with the Municipal Secretary.
- f. Any member who forfeits or resigns his or her office shall be eligible for reappointment at the next term.
- g. The Board shall recruit through advertising and recommend candidates for Board membership to the County.

**5. Sub-Committees**

- a. The Board may appoint temporary or ad-hoc special task force committees to deal with the special phases of the matters coming within the scope and jurisdiction of the Board as set forth in this agreement. These Committees will not be allowed to become standing committees with unlimited time frames.
- b. The Board shall select the membership of the sub-committees. The membership does not have to be solely members of the Board.
- c. The Chair of the sub-committee shall be a regular member of the Board.
- d. The Chair of the Board shall not be appointed Chair of the sub-committee but shall be ex-officio a member of each sub-committee with all the rights, powers and duties as other members when in attendance.

**6. Board Responsibilities**

- a. The Board shall hear and consider representations by any individual or organization or delegation of citizens with respect to recreation and act on recommendations that arise. The Board's decision shall be in the best interest of the citizens of the County.
- b. The Board shall be requested by Rocky View County to provide recommendations to Council whenever it is proposed to lease, license or sell or to otherwise dispose of any land in the recreation area that is held for park, community or other public purposes, and whenever it is proposed to otherwise acquire land for public recreation purposes.
- c. Annually, before April 30<sup>th</sup> in each year, the Board shall submit its budget for approval by Council.
- d. The Board shall ensure a current Recreation Master Plan is in effect at all times.

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**7. Power and Duties**

- a. The Board shall have the power, pending approval from Council, to make rules and regulations, and to form policies as it may deem necessary from time to time, provided such rules, regulations and policies are not inconsistent with the powers herein conferred. Copies and amendments of such rules, regulations and policies shall be filed with the Municipal Secretary.
- b. The Board shall be concerned with the growth and development of a broad range of recreation activities, a coordination of facility development and use, and provide activities for people of all ages to use in their leisure time in a wholesome and satisfying manner.
- c. The Board shall be circulated on matters affecting the development, maintenance and use of facilities within the area defined in Section 1.0 hereof.
- d. The Board shall cooperate with, and encourage, all public, private, social and religious organizations, within the designated area to support, promote, and work for any recreational activity.
- e. The Board shall hear and consider representations by any individual, organization or delegation of citizens with respect to recreation and enact such recommendations arising therefrom that the Board deems to be in the best interest of all citizens in the County.

**8. Use and Cost of the Services**

- a. Use of the recreation facilities will be provided firstly to the residents of the recreation area outlined in Section 1 with no discrimination in use, service or cost. The Board shall provide an indiscriminate user fee for all residents of the County.
- b. Any approval by the County for capital assistance does not imply future operating assistance.
- c. The County shall act as the operating and signing authority with respect to the operations and management of the Board.
- d. Whenever possible, volunteerism will be encouraged and utilized in the delivery of services.

**9. Conduct of Meetings**

- a. A Chair, Vice-Chair and a Secretary of the Board shall be chosen by the members attending the first meeting of the Board, which shall take place within six months of the passing of this Bylaw.
- b. At the first meeting of the Board in each year, a Chair, Vice-Chair and Secretary shall be chosen, to hold office during the current calendar year.
- c. Regular meetings of the Board shall be held as required.
- d. In the absence of the appointed Bears paw Glendale Community Association Board member, a designate may be invited as a non-voting member, but can be considered for quorum, if required.
- e. Special meetings may be called on three days notice by the Chair or at the request of any three members of the Board. The Board may, by unanimous consent, waive notice of a special meeting and hold a special meeting at any time if every member of the Board is present and has signed a waiver of notice.
- f. A Minute Book shall be kept and the minutes of all regular and special meetings shall be recorded therein by the Secretary of the Board. Copies of all minutes shall be filed with the Municipal Secretary.

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- g. The Chair shall vote on any question and in the event of a tie-vote, the motion shall be deemed lost.
- h. A quorum of the Board shall be the majority of the sitting members of the Board with the Chair or Vice-Chair in attendance.

**10. General Requirements**

- a. The Recreation Board shall make complete annual reports and other reports from time to time as requested by the County.
  - b. The Recreation Board shall prepare and keep a current Recreation Master Plan that is to be renewed every five (5) years and approved by Rocky View County Council.
  - c. Neither the Recreation Board nor any member thereof shall have the power to pledge the credit of the County in connection with any matter whatsoever, nor shall the said Board, nor any member thereof have any power to authorize any expenditure to be charged against the County. Notwithstanding the foregoing, the Recreation Board shall have the authority for services, materials and grants which have been ratified and agreed upon by the County by virtue of the duly submitted and passed annual budget by April 30<sup>th</sup> in each year. In the event that there is to be any deviation from the ratified budget as recommended by the said Board, written application for change shall be made to the County.
11. The Reeve or Deputy Reeve and Municipal Secretary are, and are deemed to be, authorized to enter into and execute any agreements in order to complete the provisions and requirements of this Bylaw.
12. This Bylaw shall come into full force and effect immediately upon third reading hereof.
13. That Bylaw C6865-2009 is hereby rescinded.

First reading passed in open Council, assembled in the City of Calgary, in the Province of Alberta, this 15<sup>th</sup> day of March, 2011, on a motion by Councillor Sacuta.

Second reading passed in open Council, assembled in the City of Calgary, in the Province of Alberta, this 15<sup>th</sup> day of March, 2011, on a motion by Councillor Bahcheli.

Permission for third and final reading, assembled in the City of Calgary, in the Province of Alberta, this 15<sup>th</sup> day of March , 2011, on a motion by Councillor Solberg.

Third and final reading passed in open Council, assembled in the City of Calgary, in the Province of Alberta, this 15<sup>th</sup> day of March, 2011, on a motion by Deputy Reeve Butler.

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REEVE OR DEPUTY REEVE

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MUNICIPAL SECRETARY