



BYLAW C-7322-2013

A Bylaw of Rocky View County to establish the Bow North Recreation District Board

The Council of Rocky View County enacts as follows

PART I TITLE

- 1 This bylaw shall be known as the Bow North Recreation District Board

PART II DEFINITIONS

- 2 In this bylaw Council enacts as follows

That the Bow North Recreation District shall be established composed of the following lands within the jurisdiction of Rocky View County

Sections 1 to 24 inclusive in Township 23 Range 28 West of the 4th Meridian all of Township 23 Range 27 West of the 4th Meridian

That portion of Section 12 lying north and east of Bow River Section 13 24 25 and 36 inclusive in Township 22 Range 29 West of the 4th Meridian

Sections 1 2 9 to 36 inclusive and the portions of Sections 3 4 5 7 8 lying north and east of the Bow River in Township 22 Range 28 West of the 4th Meridian

Sections 1 to 36 inclusive in Township 22 Range 27 West of the 4th Meridian

Portions of Sections 25 34 35 and 36 lying north and east of the Bow River in Township 21 Range 28 West of the 4th Meridian and

Sections 25 26 31 to 36 inclusive and portions of Sections 22 23 27 28 29 and 30 lying north and east of the Bow River in Township 21 Range 27 West of the 4th Meridian

PART III – TERMS OF OFFICE

That the Bow North Recreation District Board shall be established consisting of eleven (11) members serving without pay and must reside within the Bow North Recreation District as outlined in this Bylaw All volunteer positions will be appointed by a resolution of the Council of Rocky View County on the following basis

One (1) member from Rocky View County Council

One (1) member from the Rocky View Schools and

Nine (9) members at large from the Bow North Recreation District

Hereinafter called the Recreation District Board whose purpose is to foster recreation and cultural programs parks and facilities in the cooperating areas under the County s joint control and management

Should a vacant position go unoccupied the Board may be deemed operational

That to finance the operations and expenditures of the Recreation District Board there shall be levied a municipal mill rate (i e property tax rate) as is designated each year by Council of Rocky View County within the area described in Section 1 hereof which shall be forwarded to the Signing Authority upon requisition thereof

That it is agreed that Rocky View County shall, be the signing authority with respect to financial management of the Recreation District Board

All members shall be appointed for a three (3) year term of office

After each three (3) year term members must re apply for the position

Any regular member of the Recreation District Board who is absent from three (3) consecutive meetings unless such absence is caused by illness or he/she be authorized by resolution of the Recreation District Board entered upon its minutes shall forfeit his or her office and another regular member shall be named by the appropriate authority for the remainder of his/her term of office

By mutual consent of the Recreation District Board and participating Council may with reason request the resignation of any member of the Recreation District Board at any time prior to the expiry date of the member s term of office and any member of the Recreation District Board may resign therefrom at any time upon sending written notice to the Secretary of the Recreation District Board

All members shall remain in office until their respective successors are appointed

PART IV – CONDUCT OF MEETINGS

A Chair Vice Chair and a Secretary of the Recreation District Board shall be chosen to hold office for one year by the members attending the first meeting of the Board which shall take place within one (1) month of the passing of this bylaw and/or the first meeting following the County s Organizational meeting

That at the first meeting of the Recreation District Board in each year the Board shall decide via a motion if Council representation from cooperating municipalities shall be voting or non voting members

Regular meetings of the Recreation District Board shall be held at least once a year and any additional meetings at the call of the Chair at the time and place of such regular meetings to be determined by the Recreation District Board

Special meetings may be called on three (3) days notice by the Chair or at the request of any three members of the Recreation District Board The Recreation District Board may by unanimous consent waive notice of a special meeting and hold a special meeting at any time if every member of the Recreation District Board is present and has signed a waiver of notice

A minute book shall be kept and minutes of all regular and special meetings shall be recorded by the Secretary of the Recreation District Board Copies of all minutes shall be filed with the Municipal Secretary of the cooperating municipalities

A quorum of the said Recreation District Board shall consist of the Chair or Vice Chair in the absence of the Chair and five (5) regular voting members

The Chair shall vote on any question and in the event of a tie vote the motion shall be deemed lost

PART V – POWERS AND DUTIES OF THE BOARD

The Recreation District Board shall have the power to make rules and regulations and to form policies as it may deem necessary from time to time provided such rules regulations and policies are not inconsistent with the powers herein conferred Copies and amendments of such rules regulations and policies shall be filed with the Municipal Secretary of the respective cooperating municipalities

The Recreation District Board shall be concerned with the growth and development of a broad range of recreation and cultural activities and the coordination of facility development and use to provide activities that will provide opportunity for people of all ages to use in their leisure time in a wholesome and satisfying manner

The Recreation District Board shall be consulted on all major matters affecting the development maintenance and use of facilities within the regional area defined in Section 1 hereof

The Recreation District Board shall be consulted whenever it is proposed to lease or to sell or to otherwise dispose of any land that is held for park community or other public purposes and whenever it is proposed to purchase or otherwise acquire land for public recreation purposes

The Recreation District Board shall have the responsibility of developing a policy with regard to the duties and responsibilities of any staff employed by the Recreation District Board

The Recreation District Board shall cooperate with and encourage all organizations or delegation of citizens with respect to recreation and culture and act on such recommendations arising therefrom as a Recreation District Board shall deem to be in the general interest of all citizens

PART VI – GENERAL REQUIREMENTS

Annually the Recreation District Board shall submit to the cooperating municipalities a budget of estimated revenue and expenditures for the next following year with respect to all matters over which under the terms of this Bylaw the Board has jurisdiction Acceptance by all cooperating municipalities must occur before the budget may be passed by the Recreation District Board

The Recreation District Board shall make a complete an annual report and other reports from time to time as requested to the cooperating municipalities hereto

Neither the Recreation District Board nor any member thereof shall have the power to pledge the credit of the cooperating municipalities in connection with any matters whatsoever nor shall the said Recreation District Board or any member thereof have any power to authorize any expenditure to be charged against the cooperating municipalities Notwithstanding the foregoing the Recreation District Board shall have the

authority for services materials and grants which have been rectified and agreed upon by the cooperating municipalities by virtue of the duly submitted and passed annual budget In the event that there is to be any deviation from the ratified budget as recommended by the said Recreation District Board written

application for change shall be made to the cooperating municipalities and agreement reached before the changes are affected

The Recreation District Board shall submit to the signing authority all accounts payable incurred during the previous calendar month not later than the twentieth (20) day of the following month

The Reeve or Deputy Reeve and the County Manager are and are deemed to be authorized for and on behalf of the Council to enter into and execute any agreement in order to complete the provisions and requirements of this bylaw

PART VII – TRANSITIONAL

Bylaw C 7233 2013 is hereby repealed

Division 4
File 6060 300

READ A FIRST TIME IN COUNCIL this 5th day of November 2013

READ A SECOND TIME IN COUNCIL this 5th day of November 2013

PERMISSION FOR THIRD READING this 5th day of November 2013

READ A THIRD TIME IN COUNCIL this 5th day of November 2013



Reeve



Municipal Clerk